

**Superintendent's Letter
Tuesday, November 8, 2016**

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.

WSD Vision Plank 2 – Grow Wilson regionally or nationally.

WSD Vision Plank 3 – Increase organizational agility and capacity.

WSD Vision Plank 4 – Creative development of existing and new infrastructure.

WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.

WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its regular board meeting on Monday, November 7, 2016 were the following:

4.0 Ratified/Approved the following: (Consent)

4.1 Ratified the out of state/overnight field trips as attached.

4.2 Approved the Out of Country Field Trip to London: Students from Drama classes, Grades 9 – 12th, will travel to London. They will tour Windsor Castle, Stratford Upon Avon, Stonehenge and Bath, attend The Royal Shakespeare Company workshop, and a Royal Shakespeare Company performance, and sightsee and tour London. Dates will be March 22 – 30, 2018. Students would miss two school days (and any snow make up days). The majority of these dates are during the anticipated Spring Break 2018. Cost to students/parents/guardians will be approximately \$3,800.00. Some fundraising will be done through candy sales. Students/parents/guardians will pay the cost of airfare and a shuttle bus to the Philadelphia Airport. Cost to the district would be two subs for two school days and any snow make-up days. Approximately 30 students will attend this trip with two teachers, Jodie and Karyn Reppert. The travel agency is EF Tours and they are handling insurance for this trip.

5.0 Superintendent's Report (Motion Carried)

5.1 Unpaid Leave

Elissa Kelleher, Special Education Teacher, High School, 11/2/16-11/4/16 (3 working days)

5.2 Retirements

Cynthia Cifrese, Itinerant Support Teacher, High School, eff. end of the 16-17 school year, 20 years with the Wilson School District

Brian Lewis, Learning Support Teacher, Southern Middle School, eff. 7/30/2017, 13 years with the Wilson school District

Rosemary Martin, Emotional Support Teacher, High School, eff. the end of the 16-17 school year, 26 years with the Wilson School District

Mary Ann Reed, Reading Specialist, Green Valley, eff. the last day of the 16-17 school year, 20 years with the Wilson School District

Phyllis Sands, Music Teacher, Whitfield, eff. the end of the 16-17 school year, 21 years with the Wilson School District

Shirley Sites, Grade 2, Whitfield, eff. the end of the 16-17 school year, 35 years with the Wilson School District

Gay Wentzel, Chemistry teacher, High School, eff. the end of the 16-17 school year, 25 years with the Wilson school District

5.3 Resignations

Elissa Kelleher, Special Education Teacher, High School, eff. 12/9/16

Jacqueline Klemens, In School Suspension Monitor, High School, eff. 11/15/16

Heidi Kreitz, Substitute Child Care Assistant, eff. 10/20/16

Timothy Latshaw, Substitute School Bus Driver, eff. 10/23/16

Margaret Nina, Custodian, West, eff. 9/27/16

Mary Ream, School Bus Driver, eff. 11/16/16

Beverly Morgan, Special Education Instructional Assistant, Shiloh Hills, eff. 11/18/16

Jenny Shepley, Substitute Teacher, eff. 11/5/16

Jennifer Bowen, Food Service Worker, Whitfield, eff. 11/07/16

Nancy Welde, Food Service Worker, Cornwall Terrace, eff. 08/28/15

5.4 Child Rearing Leave

Natasha Palm, English Teacher, West, beginning approximately 3/10/17 and ending approximately 5/29/17

Steffany Snell, ESL Teacher, Whitfield Elementary, beginning approximately 3/4/17 and ending approximately the beginning of the 18-19 school year

Bethany Snyder, Instructional Technology Coach, beginning approximately 3/1/17 and ending approximately 5/31/17

5.5 Change of Status

Dayna Balla, Autistic Special Education Instructional Assistant, Whitfield to Substitute Special Education Instructional Assistant, \$12.11 per hour, eff. 10/31/16

Lynne Bialek, Autistic Special Education Instructional Assistant to Emotional Support Special Education Instructional Assistant, High School, \$12.75 per hour, no change in hours, eff. 10/15/16 (new position)

Karie Braca, B to Masters, eff. 9/01/16 (confirmation of degree)

Mary Glassic, M to M+6, eff. 8/29/16

Susan Hemphill, Part time Transportation Secretarial Aide to Full Time Administrative Asst. to the Transportation Coordinator, \$14.89 per hour, eff. 10/3/16 (former Asst. Coordinator of Transportation position transition to AA to Coordinator of Transportation)

Eileen Jackson, Special Education Instructional Assistant, Southern, 22.5 hours per week to 29.5 hours per week, no change in rate, eff. 10/31/16 (specific student need)

Bonnie Kleinsmith, Job Coach, \$21.84 per hour, eff. 7/1/16 (new hourly rate missed on previous agenda)

Adam Molis, B to B+12, eff. 8/29/16

Laura Nina, Substitute Special Educational Instructional Assistant to Life Skills Special Education Instructional Assistant, Whitfield, 29.5 hours per week, \$13.11 per hour, eff. 11/9/16 (replacing Julie Pelker who resigned)

Cindy O'Neil, Food Service Worker, West, 25 hours per week, to 26.25 hours per week, no change in rate, eff. 8/29/16

Stephanie Skipper, 2nd shift Custodian, High School to 2nd shift Custodian, West, no change in hours or rate, eff. 10/31/16 (replacing Margaret Nina who resigned)

Jane Fehr, Monitorial Aide, Green Valley to Substitute Monitorial Aide, \$9.87 per hour, eff. 10/20/16

Kathleen Marr, Food Service Worker, Lower House, 21.25 hours per week to 22.5 hours per week, no change in rate, eff. 10/27/16

Lucy Miceli, Food Service Worker, Lower House, 20 hours per week to 21.25 hours per week, no change in rate, eff. 10/27/16

Christine Yoh, M+30 to M+45, eff. 8/29/16 (confirmation of degree)

5.6 Support Staff

Tammy Ambrose, Substitute Special Education Instructional Assistant, \$12.11 per hour, eff. 10/21/16

Jennifer Berlew, Preschool Assistant, 28.75 hours per week, \$11.35 per hour, Berkshire Heights, eff. 11/7/16 (replacing Jessica Strine who resigned)

Jennifer Bowen, Food Service Worker/ Cashier, Whitfield, 16.25 hours per week, \$9.87 per hour, eff. 11/1/16 (replacing Heather Ratkiewicz who transferred to sub status)

Amber Dutka, Learning Support Special Education Instructional Assistant, Southern, 29.5 hours per week, \$12.11 per hour, eff. 11/3/16 (replacing Mike Heckman who transferred to a sub IA)

Kayla Heiney, Learning Support Special Education Instruction Assistant, Shiloh Hills, 29.5 hours per week, \$12.11 per hour, eff. 11/7/16 (replacing Theresa Gelvin who resigned)

Lynn Lausch, Trip Driver, \$13.36 per hour, eff. 10/24/16

Samantha Smith, Autistic Special Education Instructional Assistant, West, \$13.11 per hour, 29.5 hours per week, eff. 10/17/16 (replacing Lauren Bender who resigned)

Kara Snyder, Child Care School Age Assistant, Spring Ridge, 25 hours per week, \$11.35 per hour, eff. 11/7/16 (replacing Amanda Seidel who had a change in status)

Cynthia Strickler, Van Driver, \$12.75 per hour, 15 hours per week, eff. 10/26/16

Wendy Yourkavitch, Substitute Bus Aide, \$9.87 per hour, eff. 10/17/16

Giovanna Borelli, Monitorial Aide, Green Valley, 2 hours per week, \$12.73 per hour, eff. 10/20/16 (replacing Jane Fehr who is having a change in status)

Maria Cabrera, Substitute School Bus Aide, \$9.87 per hour, eff. 11/1/16

5.7 Hourly Teachers

Jacqueline Gawronski, Skills Tutor, West, 17 hours per week, \$15.73 per hour, eff. 10/25/16

Christopher Weiss, Cornwall Terrace, 17 hours per week, \$19.22 per hour, eff. 10/26/16

5.8 Substitute Teachers eff. 11/8/16 unless otherwise noted

Jacob Ceccola	Edwin Guinther
Charles Cockrell, eff. 10/19/16	Scott Heidel
Daniel Czerny	Kayla Heiney
Deborah Davis	Brandy Orr, eff. 10/28/16
Maegan Day	Amanda Roth, eff. 10/25/16
Amy Frantz	Lindsay Swinehart, eff. 10/25/16
Linda Kay Golden	Susan Walmer
Heather Grandis	Kayla Welsh
Jacqueline Gawronski	Pamela Messenger
Ron Flicker, eff. 11/7/16	

5.9 Extracurricular

a) Summer Conditioning Program-

Tom Houck- \$2500.00
Roy Snyder- \$2500.00
Aaron Chapple- \$500.00
Rudy Ruth- \$500.00

b) Jada Stambaugh, Community Swim and Age Group Water Polo, \$7.75/hr.

c) High School Plays

High School 1st Play Director- Jody Reppert	\$1678.00
High School 1st Play Asst. - Karin Mohr	\$ 559.00
High School 2nd Play Director- Jody Reppert	\$1678.00
High School 2nd Play Asst.- Emily Fredericks	\$ 559.00
High School 3rd Play Director- Jody Reppert	\$1678.00
High School 3rd Play Asst.- Karyn Reppert	\$ 838.00
Musical Choreographer #1- Jen Caputo	\$ 573.00
Musical Choreographer #2- Erica Hassler	\$ 559.00
Musical Technical Director- Kevin Parks	\$ 573.00

d) The following is the list of staff stipends for Wilson West's 2016 musical *Shrek* (these positions are paid from the West Middle School Activities Fund Musical Club)

Choreographer	\$ 750.00
Assistant Choreographer	\$ 500.00
Scene Designer/Master Carpenter	\$ 500.00
Stage Manager	\$ 500.00
Costumes	\$ 500.00
Scenic Designer	\$ 500.00
Programs/Publicity/Tickets	\$ 500.00
Tech Director	\$ 250.00
Producer	\$ 250.00

Front of House Manager	\$ 50.00 (gift card)
Artists	\$ 25-50 (gift card)

6.0 Consent Items **(Consent)**

6.1 **Accepted with gratitude** the following donation:

- a) A check in the amount of \$250.00 from Health Promotion Council to West Middle School to be designated for student activities.

Roll Call

7.0 Human Resources **(Motion Carried)**

7.1 **Approved** Kathy Blume as Nurse Substitute Caller, \$1,000 for the 16-17 school year.

7.2 **Approved** payment to Joel Dries for Quarter 1 Virtual Driver's Education according to the terms of the MOU in the amount of \$1,400 (One section at \$1,000 base fee plus \$50 per student * 8 students).

7.3 **Approved** the 16-17 advisors

8.0 Pupil Services **(Motion Carried)**

8.1 **Ratified** a contract with Capstone Academy to provide special education services to one special education student at the per diem rate of \$422.22, including all related services costs, beginning 11/07/16 and ending 6/14/17.

9.0 Technology & Media **(Motion Carried)**

9.1 **Granted permission** to donate obsolete and broken technology and media items to Harmonious Volunteer Center, Philadelphia, PA.

10.0 Operations **(Motion Carried)**

10.1 **Granted permission** to use Capital Reserve Funds to pay for the sinkhole work to date at the High School/Lower House outside Gurski Stadium in the current amount of \$55,983.35.

11.0 Finance **(Motion Carried)**

11.1 **Approved** the settlement agreement between the District and the Pennsylvania Department of Human Services to settle all claims arising out of the cost settlement process for the 2012-2013 School Based Access Program, with such settlement contingent upon similar execution by the Department.

12.0 Curriculum and Staff Development (No Items)

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (Motion Carried)

15.1 Approved contracting with Forino to add ceiling grids and tiles and lower some light fixtures in Classroom 3 & 4 at Berkshire Heights Early Learning Center. The cost of this project will be \$10,490.00. All costs will be paid for by Wilson Child Care. No cost to the General Fund.

15.2 Approved contracting with Quality Plumbing Solutions, LLC to add (3) sinks and remove (1) water cooler in the Cafeteria at Berkshire Heights Early Learning Center. The cost of this project will be \$6,935.00. All costs will be paid for by Wilson Child Care. No cost to the General Fund.

16.0 Extra-Curricular (No Items)

17.0 Policies

(Motion Carried)

17.1 Final reading and adoption of the following revised policy:
Pol. #907 – School Visitors

(No Vote Necessary)

17.2 Second reading of the following revised policy:
Pol. #801 – Open Records

17.3 First reading of the following revised policy:
Pol. #916 – School Volunteers

18.0 Miscellaneous (No Items)